

Head Start of Greater Dallas, Inc.  
Replacement of HVAC Units  
IFB09-HVAC  
Pre-Bid Conference  
October 9, 2009, @ 9:30A.M.  
Questions & Responses

1. The equipment at these locations is it ducted through the curb?  
R. All RTU's in question on these bids are downflow through the curbs.
  
2. Do you want the price schedule in a different envelope?  
R. Yes the cost proposal needs to be submitted in a different envelope. You don't have to use our form you may create your own cost proposal form.
  
3. The day of the closing- Are you going to read the prices out loud to all the vendors attending?  
R. Yes we are going to say the price for each proposal.
  
4. Can you provide a Davis Bacon sample from previous A/C vendors?  
R. Yes we will post it on the web site.
  
5. In what form can we submit in-kind?  
R. You can include it in the pricing schedule. In-kind donation is only volunteer. It is not mandatory for this IFB. We don't base our decisions in donations.
  
6. Do you have a preference as a brand name or do you based your decisions on a brand name unit?  
R. We based on the ability to the work, licensing, reference; all of these are big criteria.
  
7. Can we get a copy of the sign in sheet?  
R. Yes we can give you a copy.
  
8. Are you going to install the new refrigerant 410A prior to January 2010  
R. Preferably 410A, if available.
  
9. What is the minimum DOE regulation code?  
R. At last check, Department of Energy minimum seer was 13;however, the minimum seer unit being sold by HVAC suppliers will likely meet DOE standards, (by law) at time the jobs are started.
  
10. Schedule of work- How do we set up a time and date? Holiday Dates?

R. You can contact the Site Manager whose names and phone numbers are provided on the last sheet of the bid package. Leave them a voicemail if they are not available advising the approximate time and date you will be there for an inspection of the equipment. If they are not there when you arrive, just tell the person at the receptionist's desk who you are and your purpose for the visit. **For the Robbie Jones, Sheba Ovichegan is the site manager.**

11. On Item #4 on page 10. Hourly wage

R. Per the page numbers at the top of the IFB Item #4 of page 10 is asking for the hourly rate for future installations/repairs over the next 12 months and the percentage that any equipment furnished will be marked up above actual costs. Example: \$27.00 per hour for a HVAC Technician and \$12.00 per hour for helper. Material and equipment charges will equal actual cost plus 2% mark-up.

12. Robbie Jones A/C Unit (Please contact Jeff Abramovich)

- Zone system detail-see attached
- Scope of work-Modify the A/C systems to allow zone temperature control
- List of equipment-see attached
- Address- Robbie Jones Head Start, 1920 Walnut Plaza, Carrollton, TX 75006
- Where the drops are for each unit-Drawing not available at this time
- Square foot-Please refer to drawings
- What are we going to be responsible? You set the criteria on this additional job for Robbie Jones Head Start

You set the criteria on this additional job for Robbie Jones Head Start  
Jeff Abramovich, Repair Specialist-2148694160  
Gary Ransom, Repair Specialist-2148694159